

Guernsey County District Public Library
Board of Trustees Regular Meeting minute
April 4, 2024

Roll Call – A Quorum was present. Trustee present: Kathy Warhola, Sheila Ellenberger, Cathy Koscoe, Carla Smith, and Melissa Dyer. Library employees present: Ada Myers, Jennifer Jacobs, and Michael Limer.

President Sheila Ellenberger called the meeting to order at 2 pm.

Review and approval of March meeting minutes.

The board reviewed and approved the February regular meeting minutes with a motion by Carla Smith, seconded by Cathy Koscoe and the motion carried. (no March meeting)

Financial Reports

Financial officer Jennifer Jacobs presented the financial report and gifts received. She reported that the 2024 Appropriations have been approved by the County Auditor. A mini audit will be happening soon. Dyer motioned to approve the financials and gifts. Smith seconded and the motion carried.

New Business

Mr. Limer introduced Victoria Hurley as the new Public Service Coordinator at \$19/hour. Cathy Koscoe made the motion to approve the hiring of Victoria Hurley as the new Public Service Coordinator. Melissa Dyer seconded the motion. The motion carried. The board welcomed Ms. Hurley.

Old Business. Mr. Limer reported no old business.

Youth Services Report (see attached)

Lauren Burris submitted the youth services report. She was unable to attend this meeting.

Assistant Director Report (see attached)

Ada Myers presented a report of all the wonderful programs happening at the 3 library locations. The board thanked her for all the planning & organization of these events.

Director Report (see attached)

Mr. Limer reported that the furniture has arrived at the Byesville branch library. The drain at the Byesville location was clogged and has been unclogged. During the extensive rain in this area, there were some water leaks at all three locations. All three locations closed on Thursday of that week and reopened on Friday. Limer reported that he has been getting estimates for work on the downtown location. There is new cabling being placed in the downtown library for Wi-Fi. They are continuing to interview for the Outreach position for the library. East Guernsey schools had a library card drive & scheduled the Book Mobile to be there. Cambridge Developmental Center has invited the Bookmobile to their Touch a Truck event. Mr. Limer has completed the state library report & turned it in on time. Circulation for 1st quarter was 61,053 up 15%. Digital was up 22%. Attendance for our libraries is up 95% and programs is up 27%. The American Sign Language class had 35 attendees. The board thanked Mr. Limer for his attention to these issues

No executive session and No Business. Too late for the agenda.

Melissa Dyer made the motion to adjourn. Cathy Koscoe seconded the motion.

The next Board meeting is scheduled for 5/2/24 @2pm at the Crossroads Branch.

Respectfully submitted by Kathy Warhola, Library Trustee