

Guernsey County District Public Library

Board of Trustees Regular Meeting

May 9, 2019

The Board of Trustees of the Guernsey County District Public Library met in regular session May 9, 2019, at the Downtown Branch located on Steubenville Avenue.

Trustees present: Dr. Sheila Ellenberger, Kathy Warhola, Matt Motes, Stephanie Laube, Cathy Koscoe and Judy Simcox.

Library employees present: Michael Limer, Donna King, Matt Kinsey and Jennifer Jacobs.

Mr. Motes President called the meeting to order at 5:00 p.m.

**Public Participation**

Ms. Law was in attendance representing property owners along a 5-mile stretch of road who would be affected by a series of AEP easements, including one proposed on library property. She presented to the Board community concerns about the easement to reroute power lines and asks the Board not to grant the easement.

**Review and Approval of Minutes**

Mrs. Laube moved to approve the minutes of the last Board meeting held on April 11, 2019.

Dr. Ellenberger seconded the motion. All voted yes, and the motion carried.

**Financial Report**

Mr. Motes moved to approve the financial reports as presented. Mrs. Koscoe seconded the motion. All voted yes, and the motion carried.

**Administrative Staff Reports**

The Administrative Reports were previously provided by email and in print at the meeting.

**New Business**

Dr. Ellenberger made a motion to enter into a Memo of Understanding with the Historical Society regarding the use of glass negatives related to antique photos and historical documents.

Mr. Motes seconded the motion. All voted yes, and the motion carried.

**Old Business**

Mrs. Warhola made a motion to enter into a Memo of Understanding with the Common Pleas Court regarding emergency alternate facility space. Mrs. Laube seconded the motion. All voted yes, and the motion carried.

Mr. Limer stated he would like to form a Bargaining Committee. Mr. Motes recommended discussion at a later date.

### **Executive Session**

Mr. Motes made a motion to enter into executive session to discuss the purchase or sale of property. A roll call vote was taken:

Dr. Ellenberger – yes, Mrs. Warhola –yes, Mrs. Simcox - yes, Mrs. Laube – yes,  
Mrs. Koscoe – yes.

The Board entered executive session at 5:15 p.m. Mr. Limer, Mrs. Jacobs and Prosecutor Blue were asked to remain, all others excused.

The Board returned to regular session at 5:45 p.m.

Mr. Motes made a motion to not sign the AEP easement. A roll call vote was taken:

Dr. Ellenberger – yes, Mrs. Warhola –yes, Mrs. Simcox - yes, Mrs. Laube – yes,  
Mrs. Koscoe – yes.

### **Business Too Late for the Agenda**

Mr. Limer reported that he has reserved one Sprinter Van; however, we are not obligated to purchase.

### **Adjournment**

Mr. Motes moved to adjourn. Dr. Ellenberger seconded the motion. All voted yes, and the meeting adjourned at 5:55 p.m.

President

Secretary