

Guernsey County District Public Library

Board of Trustees Regular Meeting

July 9, 2020

The Board of Trustees of the Guernsey County District Public Library met in regular session July 9, 2020, at the Crossroads Branch.

Trustees present:

Cathy Koscoe and Stephanie Laube in person

Sheila Ellenberger, Judy Simcox and Kathy Warhola via teleconference.

Library employees present: Michael Limer and Jennifer Jacobs

Mr. Limer, Director, called the meeting to order at 5:00 p.m.

**Public Participation**

Mr. James Hopkins was in attendance proposing to lease a section of land behind the library or becoming a trustee of that same section. Mr. Limer would like to meet with Mr. Hopkins and our lawyer, Mr. Conaway, to discuss the details.

Mr. Steve Ury, a representative of AEP, was in attendance regarding the easement project. Mrs. Warhola made a motion to allow Mr. Limer and Mr. Conaway to negotiate with AEP within the monetary range of \$6,000.00 to \$10,000.00. Dr. Ellenberger seconded the motion. A roll call vote was taken: Dr. Ellenberger – yes; Mrs. Laube – yes; Mrs. Warhola – yes; Mrs. Koscoe – yes; Mrs. Simcox – yes.

**Review and Approval of Minutes**

Mrs. Koscoe made a motion to approve the minutes for the regular meeting held on June 11, 2020. Mrs. Simcox seconded the motion. A roll call vote was taken: Dr. Ellenberger – yes; Mrs. Laube – yes; Mrs. Warhola – yes; Mrs. Koscoe – yes; Mrs. Simcox – yes.

**Financial Report**

Mrs. Jacobs presented the financial report. The Sprinter Van from Farber Vehicles has been paid in full. Mrs. Laube made a motion to accept the financial report. Mrs. Koscoe seconded the motion. A roll call vote was taken: Dr. Ellenberger – yes; Mrs. Laube – yes; Mrs. Warhola – yes; Mrs. Koscoe – yes; and Mrs. Simcox – yes.

**Old Business**

Mr. Limer reported that Mr. Bentley should have the drone lending program ready next week.

We have been able to save money by changing delivery and security services. Mr. Limer would like to soon post the new administrative position to oversee the bookmobile and special programing. The potential annual salary will be \$35,000.00 - \$40,000.00.

The shredding service was a success, and we plan to offer this service again.

We will continue to monitor the governor's new color-coded system regarding the presence of coronavirus in each county. We will modify our policies as needed.

**Adjournment**

Mrs. Laube moved to adjourn. Mrs. Warhola seconded the motion. The meeting adjourned at 5:45 p.m.

The next meeting is scheduled for August 13, 2020, at 5:00 p.m. at the Crossroads Branch.

President

Secretary