

Guernsey County District Public Library
Board of Trustees Regular Meeting
February 28, 2023

The Board of Trustees of the Guernsey County District Public Library met in regular session at 5pm on February 28, 2023, at the Crossroads Branch.

Trustees present:

Judy Simcox, Sheila Ellenberger, Deborah Cunningham, Carla Smith, Cathy Koscoe and Stephanie Laube

Library employees present:

Michael Limer, Ada Myers and Jennifer Jacobs

There was one guest present.

Vice President, Ellenberger called the meeting to order at 5:01 p.m.

No public participation.

Review and Approval January 24, 2023 Organizational and Regular Meeting Minutes

January Organizational meeting minutes were reviewed and approved as presented by all in attendance with a motion by Koscoe, 2nd by Cunningham and roll call vote.

January regular meeting minutes were reviewed and approved as presented with a motion by Smith and 2nd by Simcox..

Financial Report

The January financial report was presented by Jacobs. Of note: \$1000 donation by Nancy Abbott/Charlotte McCartney. Book donations for the Finley Room were also received. The Hinckley report has been completed.

Smith motioned to approve the January financial report and accept gifts. Koscoe seconded and motion passed.

New Business

2023 Permanent Appropriations – a list of appropriations was presented by Jacobs. With a motion from Koscoe and 2nd from Smith a roll call vote was taken with all in favor.

Approval to hire T Mueser – Limer presented T Mueser as a full time hire. Laube motioned to hire T Mueser as a full time employee, 2nd by Simcox. Motion passed.

Dispose of Equipment – Limer presented a list of equipment for disposal. Simcox motioned, Cunningham seconded and motioned passed.

Old Business

None.

Director's Report

Byesville renovation has begun. As the renovation continues, Limer will call for a building committee meeting in the near future.

Insurance Committee – Limer is able to serve as proxy allowing Laube to step off.

Project Dawn – an opioid information and training task force run by Guernsey Health Choices and the Guernsey County Sheriff's Dept will be on hand next week for an optional staff training on the use of Narcan.

Evaluations – Myers shared that staff evaluations were completed last week. On the whole, they were received well. Myers indicated that the next step is to review the job descriptions.

SSI – WiFi network aging out. An updated was done on President's Day. The server environments, per location, will be updated next.

OLC – Deborah Cunningham and Carla Smith were added to the OLC. A new trustee workshop is available to anyone interested this Saturday beginning at 8:45am.

Legislation – PLF tax revenue (state funding) comes up again this year – currently at 1.7% of total.

Limer received a courtesy call from the Muskingum County Library Director stating that they are working with Zane State and Zane State would like to provide a free book to every Kindergartner in Guernsey, Muskingum and Noble Counties. Limer stated that he was happy to have the books given to children in Guernsey County.

Executive Session

With a motion from Smith and a second from Koscoe, the board moved into executive session to discuss collective negotiations at 5:31pm. Board came out of executive session at 6:07pm.

Laube motions to accept the collective bargaining package as written affective March 1, 2023; 2nd by Cunningham. Roll call vote with all in favor.

Business too late for the Agenda

Simcox will be moving to North Caroline next month. She has resigned from the board and this is her last meeting. Simcox was thanked for her service and wished well.

The Pillars Facebook promotion is going well.

Adjournment

Koscoe made a motion to adjourn. Simcox seconded the motion, and the meeting adjourned at 6:10 p.m.

The next meeting is scheduled for March 28, at Crossroads at 5:00 p.m.

President

Secretary

