

Guernsey County District Public Library

Board of Trustees Regular Meeting

February 13, 2020

The Board of Trustees of the Guernsey County District Public Library met in regular session February 13, 2020, at the Crossroads Branch.

Trustees present: Matt Motes, Sheila Ellenberger, Stephanie Laube, Judy Simcox and Jay Jackson.

Library employees present: Michael Limer, Luke Bentley, Matt Kinsey and Jennifer Jacobs

Mr. Limer, Director, called the meeting to order at 5:02 p.m.

There was no Public Participation

Review and Approval of Minutes

Dr. Ellenberger made a motion to approve the minutes from both the organizational and regular session meetings held on January 9, 2020. Mrs. Laube seconded the motion. All voted yes, and the motion carried.

Financial Report

Mrs. Jacobs presented the financial report.

Mrs. Warhola made a motion to accept the financial report. Mrs. Laube seconded the motion. All voted yes, and the motion carried.

BE IT RESOLVED, that the Board of Trustees accept the following gifts:

Mr. Michael Williams donated \$500.00

The Guernsey County Friends of the Library donated \$171.00 for the purchase of summer reading t-shirts for the staff.

Mrs. Laube made a motion to accept the gifts. Mr. Jackson seconded the motion. All voted yes, and the motion carried.

Administrative Staff Reports

The Administrative Reports were previously provided by email and in print at the meeting.

Mr. Kinsey spoke of the successful email migration from GoDaddy to Zoho Mail.

Mr. Limer reported that we are on track for receiving the mobile unit in May. He would like to create a full-time administrative position with the focus on outreach. He expects to have a job description for the board to approve in March. We are expecting an increase in levy money from the power plant that is due to be built, which could fund the new position. Additionally, he is looking into contracting a repair company for preventative maintenance on our HVAC units.

Mr. Bentley reported that he has been working on adult programming. He has scheduled Matthew Gurnsey for a presentation on Celtic music and Jim Kleefeld for a program on Ohio Spirits.

New Business

Architect Proposal

We've received an estimate from V2A in the amount of \$262,143 for ceiling, lights and restroom renovations at the Byesville Branch. Mr. Limer would like to get an estimate from IAP.

Garage Lease

Mr. Limer would like to ask our prosecuting attorney to draw up a new lease for the Bennett Avenue garage. It's currently being leased for \$300.00 per month.

Executive Session

Mrs. Laube made a motion to enter into executive session to review collective bargaining strategy. Mr. Jackson seconded the motion. The Board entered executive session at 5:20 p.m. Mr. Limer and Mrs. Jacobs were invited to stay, all others excused. The Board returned to regular session at 5:40 p.m.

Dr. Ellenberger made a motion to accept the new union contract. Mr. Motes seconded the motion. A roll call vote was taken: Dr. Ellenberger- yes, Mr. Motes – yes, Mrs. Laube – yes, Mrs. Simcox – yes, Mr. Jackson – yes.

Adjournment

Dr. Ellenberger moved to adjourn. Mrs. Warhola seconded the motion. All voted yes, and the meeting adjourned at 5:55 p.m.

The next meeting is scheduled for March 12, 2020, at 5:00 p.m. at the Crossroads Branch.

President

Secretary