

Guernsey County Library Board of Trustees
December 5, 2024 meeting @ Crossroads Branch

Meeting was called to order by President Sheila Ellenberger at 2:00pm

Present: Trustees: Melissa Dyer, Kathy Warhola, Sheila Ellenberger, Jan Bennett and Carla Smith.
Library staff: Kristina Hall, Jennifer Jacobs, Lauren Burris, Ada Myers, Michael Limer

Absent: Cathy Koscoe and Debi Cunningham

No public participation.

Review and approval of minutes from November 7, 2024 meeting.

Motion to approve with the addition that Jennifer Jacobs and Michael Limer were present in the Executive Session by M. Dyer, 2nd by J. Bennett

Financial reports:

Jennifer Jacobs presented the financials for November. Donations were received from the DAR and others. A royalty check was received for the oil well on the Crossroads library. There were 3 payrolls in October.

No New business

No Old business

Marketing and Outreach Report by Kristina Hall (see attachment)

Kristina shared a new trifold flyer that she created for the regular ongoing events at our libraries.

Youth Services Report by Lauren Burris. (see attachment)

Assistant Director Report by Ada Myers (see attachment)

Director Report by Michael Limer (see attachment)

Motion to enter executive session by Kathy Warhola, 2nd by Carla Smith.

The Board entered Executive session @ 2:18pm.

Reason: To discuss complaints against a public employee

Present: All board members listed above plus Ada Myers, Jennifer Jacobs and Michael Limer.

Also present: Guernsey County Prosecuting attorney Lindsay Angler.

Left Executive Session at 2:45pm.

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Motion to enter Executive session by Carla Smith, 2nd by Melissa Dyer

Reason: Discuss Employee compensation.

Entered Executive session at 3:24pm

Trustees present were listed above. Employees present: Ada Myers, Michael Limer and Jennifer Jacobs.

Ada Myer, Jennifer Jacobs and Michael Limer Exited the Executive session at 3:33pm.

Trustees exited the executive session at 3:40pm

Motion for tuition reimbursement of \$2165 for Ada Myer by Carla Smith, 2nd by Melissa Dyer
Motion passed unanimously.

Motion for tuition reimbursement of \$452 for Jennifer Jacobs by Carla Smith, 2nd by Jan Bennett. Roll Call vote was taken, passed unanimously.

Motion to Increase Administrative staff pay proposal to increase by 3% was made by Carla Smith, 2nd by Jan Bennett. Roll call vote was taken, passed unanimously.

Motion to adjourn: Melissa Dyer

Next meeting is January 2,2025 @2pm at Crossroads Library