

Guernsey County District Public Library
Board of Trustees Regular Meeting
April 25, 2023

The Board of Trustees of the Guernsey County District Public Library met in regular session at 5pm on April 25, 2023, at the Crossroads Branch.

Trustees present:

Sheila Ellenberger, Deborah Cunningham, Carla Smith, Cathy Koscoe, Kathy Warhola, Jo Sexton and Stephanie Laube

Library employees present:

Michael Limer, Ada Myers and Jennifer Jacobs

There were two guests present.

President, Ellenberger called the meeting to order at 5:02pm.

No public participation.

Review and Approval March 2023 Regular Meeting Minutes

March meeting minutes were reviewed and approved as presented with a motion by Warhola and 2nd by Cunningham.

Financial Report

Financials were presented by Jacobs. Of note: PLF received was \$5,000 more than expected. First half of levy monies was received. Scrapbooks were gifted to the library. Smith motioned to approve the financial report and accept gifts. Koscoe seconded and motion carried.

New Business

Approval to hire:

Davey Soltis for part-time positions (under 20 hours/wk) – motion by Koscoe, 2nd by Smith. Pay rate of \$12.10/hr. Motion carried.

Evie Barnhouse for full-time position (40 hours/wk) – motion by Cunningham, 2nd by Warhola. Pay Rate of \$12.10/hr. Motion carried.

Zacharias as outreach & marketing coordinator – motion by Laube, 2nd by Warhola. Salary of \$41,600 (\$20/hr.) Motion carried.

Old Business

369 people attend the Easter Egg Hunt.

Director's Report

Personnel – New Positions – looking at two new positions 1) substitute/fill-in position over the summer 2) youth services associate (mainly outside of the library) to be hired before the end of summer. Limer will be calling the personnel committee together (Warhola, Ellenberger & Koscoe).

Legislative Day/Ohio Biennial Budget – Myers & Limer will attend. Meetings are scheduled with senators.

Byesville – everything is moving along and on track.

Business After Hours – great turnout and a lot of people stopped by the table that we set-up at the event.

Contract Finalization – April 26, 2023 should be signing day.

US Fish & Wildlife/Rotary – on track. Spray/seed this fall. John Hickenbottom has been contacted to see if he can help with adding a trail.

OLC Trustee Dinner – Smith & Ellenberger attended from the board.

NARCAN Training – two staff members along with Limer attended the training.

L. Burris will present a report at the May meeting. She is busy preparing for Summer Reading. The downtown branch will close on June 3 for the kick-off.

The sign at the end of the road will get replaced at the library's expense after having been vandalized.

There has been a 15% jump in circulation from last year at this time. Limer attributes much of it to physical material being checked out.

Complaint filed against the library with the EEOC has moved to a lawsuit being filed after the EEOC voted to not pursue the complaint.

Business too late for the Agenda

Welcome Jo!

The library will host a Chamber Business After Hours on July 18.

Adjournment

Laube made a motion to adjourn. Warhola seconded and the meeting adjourned at 5:40 p.m.

The next meeting is scheduled for May 23, at Crossroads at 5:00 p.m.

President

Secretary