

Guernsey County District Public Library

Personnel Committee Meeting

August 31, 2023 @ Crossroads library

Meeting called to order at 10:06 AM.

Present: Ada Myers, Jennifer Jacobs, Michael Limer, Sheila Ellenberger, Kathy Warhola, Cathy Koscoe, Carla Smith.

Minutes of meeting from 6/29/23 were approved.

New Business:

Ada spoke about creating a "New Hire" packet so that all new hires would be trained by the same person and not create confusion on procedures.

Discussion on reclassifying bargaining unit outreach position from level 2 to level 3. Michael will reach out to our lawyer for a change to union contract.

Discussion on titles of Library Assistant and what each means.

Motion to go into Executive session at 10:24 by Kathy Warhola, 2nd by Cathy Koscoe. Motion passed.

Executive session ended at 10:33

Business too late for agenda

Talked about getting T-Shirts with library logo for Trustees to wear during library events.

Board was made aware of the pre-start to the Dickens Season.

All agreed to separating the personnel policy and the public policy committees.

Motion to adjourn the meeting made by Kathy Warhola. 2nd by Cathy Koscoe. Motion passed. Meeting adjourned at 10:42.